

The Common Council of the City of Horicon met in regular session with Mayor Grigg presiding. The meeting was called to order at 6:00 p.m.

Alders Present: Hady, Marschke, Anfinson, Frami, Miller, and Vanderhei.

Alders Absent: None.

Mayor Grigg led the Pledge of Allegiance.

Public Appearances:

Cody Vanderhei, Water/Wastewater III Operator, announced to the Council he had completed a previously approved Supervision class at Moraine Park Technical College and will be submitting information for reimbursement.

Motion by Vanderhei, second by Miller, to approve the Council minutes of February 26 and March 12, 2019.

All voting AYE. Motion carried.

Hady, Chairperson of the Personnel & Finance Committee, reported no meeting was held due to lack of quorum.

Miller, Chairperson of the Public Works & Development Committee, gave a brief informational report on items being considered by the committee which included: Safe Routes to School Plan, cell equipment modifications by Sprint, Phosphorus Improvement Project bids, and building demolition and environmental assessment at 612 South Hubbard Street.

Marschke, Chairperson of the Public Safety Committee, reported no meeting was held.

Hady, Council Representative to the Plan Commission, gave a brief informational report on items being considered by the commission which included: zoning change recommendation for Bogdana LLC and site plan approval for the Horicon School District.

Frami, Chairperson of the Park & Recreation Board, gave a brief informational report on items being considered by the board which included: request for amplified music in Kiwanis Park, request for use of River Bend Park for Disc Golf Tournament, request for use of Discher Park for Teen Center celebration, Teen Center window modifications, 2019 Aquatic Center flyer, and donation of Aquatic Center pass to the Library.

Anfinson, Council Representative to the Historic Preservation Commission, reported no meeting was held.

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2019-01, AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE. (DPW/Water/WW)

(Copy of Ordinance on page 10A)

ORDINANCE 2019-01

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Working Foreman	\$24.56
Mechanic	
Minimum	\$21.61
Mid-Point Range	\$22.77
Maximum	\$23.60
Class I-A Heavy Equipment Operator	
Minimum	\$20.83
Mid-Point Range	\$21.96
Maximum	\$22.76
Water/Wastewater III	
Grade T	\$22.23
Licensure	\$22.96
Grade 1	\$23.66
Grade 2	\$24.27
Grade 3	\$25.55
Wastewater/Water Operator III in Charge	\$27.50

This Ordinance shall be effective January 1, 2019.


This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Alderperson Susan Hady this 26th day of March, 2019.

Adopted and approved this 26th day of March, 2019.


James R. Grigg, Mayor

ATTEST:


Kristen M. Jacobson, City Clerk-Treasurer

Motion by Hady, second by Frami, to adopt Ordinance 2019-01.
All voting AYE. Motion carried.

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2019-02, AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE. (Non-Represented)
(Copy of Ordinance on pages 11A)

Motion by Hady, second by Anfinson, to adopt Ordinance 2019-02.
All voting AYE. Motion carried.

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2019-03, AN ORDINANCE FIXING COMPENSATION FOR THE HORICON FIRE DEPARTMENT, PURSUANT TO SECTION 5-2-4(e) OF THE MUNICIPAL CODE.
(Copy of Ordinance on pages 11B – 11C)

Motion by Hady, second by Frami, to adopt Ordinance 2019-03.
All voting AYE. Motion carried.

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2019-04, AN ORDINANCE ESTABLISHING COMPENSATION FOR HORICON EMS EMPLOYEES PURSUANT TO SECTION 5-5-12 OF THE MUNICIPAL CODE.
(Copy of Ordinance on page 11D)

Motion by Hady, second by Frami, to adopt Ordinance 2019-04.
All voting AYE. Motion carried.

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2019-05, AN ORDINANCE ESTABLISHING WAGES OF CITY ELECTION OFFICIALS, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.
(Copy of Ordinance on page 11E)

Motion by Hady, second by Miller, to adopt Ordinance 2019-05.
All voting AYE. Motion carried.

Motion by Hady, second by Vanderhei, to set a wage of \$19.94 (75% of the current wage rate of an entry level Police Officer) for a Part-Time Police Officer and \$14.95 (75% of the Part-Time Police Officer) for a Part-Time Police Officer Trainee effective January 1, 2019.
All voting AYE. Motion carried.

Motion by Miller, second by Anfinson, to approve the Safe Routes to School Plan dated March 2019.
All voting AYE. Motion carried.

ORDINANCE 2019-02

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Clerk-Treasurer/ month	\$ 5,402.07
Deputy Clerk-Treasurer	\$ 18.45
Administrative Assistants	\$ 17.23
Administrative Assistant Clerk-Treasurer's Office <2 yrs	\$ 15.95/hour
Upon Completion of 6 months	\$ 16.27/hour
Upon Completion of 12 months	\$ 16.76/hour
Public Works/Utilities Supervisor/month	\$ 6,680.12
Clothing Allowance	\$ 125.00/year
Chief of Police/month	\$ 5,771.62
Uniform Allowance	\$ 500.00/year
Police Lieutenant/month	\$ 5,348.93
Uniform Allowance	\$ 500.00/year
Municipal Court Judge/month	\$ 474.20
Municipal Court Clerk/hour	\$ 17.33
*Not to exceed 1560 hours per Budget Year	
City Health Officer/year	\$ 610.00
Crossing Guards/ hour	\$ 13.43
Board of Review Members/meeting	\$ 40.00

This Ordinance shall be effective January 1, 2019.

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Alderperson Susan Hadey 26th day March, 2019.

Adopted and approved this 26th day of March, 2019.

James R. Grigg
James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson
Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2019-03

AN ORDINANCE FIXING COMPENSATION FOR THE HORICON FIRE DEPARTMENT, PURSUANT TO SECTION 5-2-4(e) OF THE MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF HORICON DO ORDAIN AS FOLLOWS:

1. That Pursuant to Section 5-2-4(e) of the Municipal Code, members of the Horicon Fire Department shall receive such compensation as set forth in this ordinance:

(a)	Chief	\$4,700.00/year
	* Plus fire call compensation	
	* Plus meetings and training	
	Assistant Chief	772.56/year
	Secretary + Base Position Held	225.11/year
	Captain	551.83/year
	Training Officer	478.61/year
	Lieutenant	478.61/year
	Drivers (7)	470.97/year
	Assistant Drivers (7)	456.76/year
	Maintenance Men (2)	415.23/year
	Fire Fighter 1- (Training not Completed)	302.69/year
	Fire Fighter, Entry Level (Training Completed) or hired prior to 2006	359.51/year
	Meetings, per member	11.89/meeting
	Training	9.57/hour
	Fire Calls	13.24/hour

(b) Training includes schooling and what was formerly referred to as drills.

(c) Training (approved by the Chief) during working hours for which wages are lost to a maximum of 8 hours per work day 10.30/hour

(d) Fire Inspection. Total wages not to exceed \$2,575.00
Deputy Fire Inspector 10.30/hour
Assistant Deputy Fire Inspector 8.24/hour

2. That this Ordinance shall be in full force and effect from January 1, 2019.

3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Alderperson Susan Hady this 26th day of March, 2019.

Adopted and approved this 26th day of March, 2019.

James R. Grigg
James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson
Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2019-04

AN ORDINANCE ESTABLISHING COMPENSATION FOR HORICON EMS EMPLOYEES PURSUANT TO SECTION 5-5-12 OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

- 1. That pursuant to Section 5-5-12, of the Municipal Code of the City of Horicon, members of the Horicon Emergency Medical Services shall receive such compensation as set forth in this Section:

Coordinator	\$ 3,500.00/year
Assistant Coordinator	942.63/year
Secretary	476.89/year
Trustees (3)	125.00/year
Training Officer	212.18/year
D-FIB Coordinator	212.18/year
Equipment Maintenance Person (2)	477.40/year
Duty Compensation, E.M.T. Basic	225.00/year base
Duty Compensation, Driver	125.00/year base
Duty Compensation, Driver/CPR	150.00/year base
Duty Compensation, EMT in Training	175.00/year base
On Call Pay	1.00/hour
Call Compensation	14.74/hour
Meetings per Member	12.55/meeting
Training	10.98/hour
Defib. Recertification (Max. 2)	28.10 each
EMT Refresher	300.00 each

- 2. That this Ordinance be in full force and effect from January 1, 2019.
- 3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Alderperson Susan Hady this 26th day of March, 2019.

Adopted and approved this 26th day of March, 2019.

James R. Grigg
James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson
Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2019-05

AN ORDINANCE ESTABLISHING WAGES OF CITY ELECTION OFFICIALS, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON, DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the wages of Election Officials of the City of Horicon are fixed as follows:

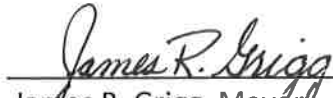
Election Inspector	\$ 9.37
Chief Inspector	\$10.42

This Ordinance shall be effective January 1, 2019.

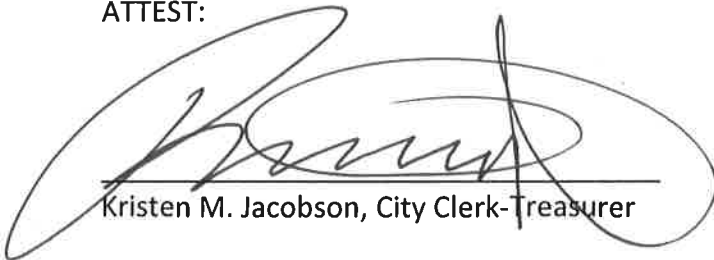
This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided for by law.

Introduced by Alderperson Susan Hady this 26th day of March, 2019.

Adopted and approved this 26th day of March, 2019.


James R. Grigg, Mayor

ATTEST:


Kristen M. Jacobson, City Clerk-Treasurer

Motion by Miller, second by Vanderhei, to approve the Consent Letter dated February 26, 2019 from Sprint allowing equipment modifications for equipment located on/near the Clinton Street Water Tower.

All voting AYE. Motion carried.

Motion by Miller, second by Frami, to accept the bid from Hady Electric, Inc. in the amount of \$92,000 for the Wastewater Treatment Plant Phosphorus Improvement Project.

Voting AYE: Miller, Vanderhei, Marschke, Anfinson, and Frami.

Abstaining: Hady.

Motion carried.

Motion by Miller, second by Frami, to accept the quote from Badger Environmental Services, LLC in the amount of \$1,495 for environmental assessment services at 612 South Hubbard Street.

All voting AYE. Motion carried.

Motion by Miller, second by Frami, to accept the quote from Kunkel Engineering Group in the amount of \$4,950 for engineering services for building demolition at 612 South Hubbard Street.

All voting AYE. Motion carried.

Motion by Hady, second by Frami, to approve the write-off of \$9,364.29 in Accounts Receivable for ambulance services of individuals who are deceased with no estate.

All voting AYE. Motion carried.

Motion by Hady, second by Vanderhei, to accept the Engagement of Legal Services from Boardman & Clark LLP for services relating to Verizon Wireless' equipment upgrade and the potential modification of the lease agreement.

All voting AYE. Motion carried.

Motion by Hady, second by Anfinson, to authorize the disposal of public records as requested by Kristen Jacobson, Clerk-Treasurer, on a memo dated March 14, 2019.

All voting AYE. Motion carried.

Motion by Frami, second by Marschke, to authorize the YMCA of Dodge County to sell and collect payment of season passes for the Horicon Aquatic Center, prior to it's opening, with the YMCA to remit collected season pass revenue to the City every two weeks.

All voting AYE. Motion carried.

Motion by Miller, second by Vanderhei, to consent to the placement of a temporary monopole tower near the Clinton Street Water Tower as requested by Verizon Wireless.

All voting AYE. Motion carried.

There were no Operator License applications.

The following is a statement of financial condition for the City of Horicon as of February 28, 2019:

Cash Balance, February 1, 2019	\$ 1,992,695.24
Receipts	<u>\$ 1,722,684.90</u>
	\$ 3,715,380.14
Expenditures	<u>\$ 3,517,559.28</u>
	\$ 197,820.86
Payroll	<u>\$ 87,996.21</u>
Cash Balance, February 28, 2019	<u>\$ 109,824.65</u>

Motion by Hady, second by Vanderhei, to approve the financial statement for February 28, 2019 as printed.

All voting AYE. Motion carried.

An Invoice Register containing invoices paid February 19, 2019 through March 18, 2019 was reviewed by the Council.

Motion by Hady, second by Miller, to approve payment of the bills for February 2019 (checks dated 2/19/19 – 3/18/19) in the amount of \$3,064,189.99.

All voting AYE. Motion carried.

Non-Action Discussion:

Jim Bandsma, Fire Chief, announced Debbie Arndt passed away today. He also announced Dave Boersma resigned from the Fire Département. Bandsma announced the Fire Bell Club received a projector donated by Kyle Rethford. Bandsma stated a committee has been created, and meeting, to make decisions relating to the purchase of a new fire truck.

Miller requested additional information relating to the Raze Order issued for 612 South Hubbard Street.

Jacobson reminded everyone to get out and vote on April 2nd. Jacobson announced there are still no candidates for the Aldermanic District 2 seat and encouraged anyone interested in that District to run as a write-in candidate. Jacobson also reminded the Council they need to submit information relating to the open records request they received.

Motion by Miller, second by Frami, to adjourn into Closed Session for the purpose of negotiating an Emergency Medical Service Agreement per WI Stats. 19.85(1)(e).

All voting AYE. Motion carried.

The Council adjourned into Closed Session.

CLOSED SESSION

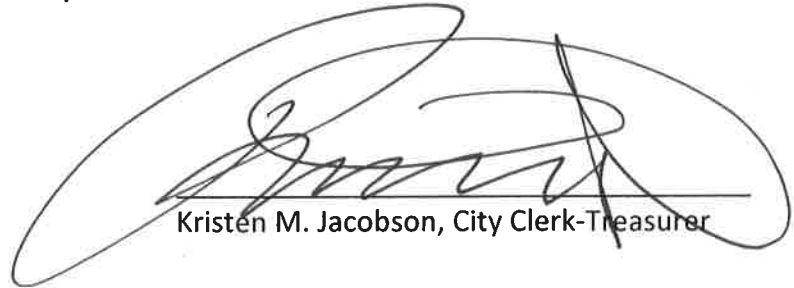
The Council reconvened into Open Session at 7:20 p.m.

Motion by Anfinson, second by Frami, to extend the Emergency Medical Service Agreement between the City of Horicon and the Village of Kekoskee for an additional six (6) months, expiring on September 30, 2019, at a rate of \$1,000/month.

All voting AYE. Motion carried.

Motion by Miller, second by Frami, to adjourn.

All voting AYE. Meeting adjourned at 7:21 p.m.



Kristen M. Jacobson, City Clerk-Treasurer

KMJ